

# Essex Boys & Girls Clubs

Supporting young people to realise their potential since 1939

www.essexboysandgirlsclubs.org

Harway House, Rectory Lane, Chelmsford CM1 1RQ

T: 01245 264783 Registered Charity Number: 1163658



## NEW CLUB AFFILIATION FORM 2021 / 2022

AFFILIATION IS REQUIRED TO GAIN ACCESS TO OUR SERVICES, ACTIVITIES & SPECIAL OFFERS  
**PLEASE COMPLETE THIS FORM & RETURN IT WITH PAYMENT**

### Club Name:

Club Meeting Venue Address, to be listed on our website: (not a personal address)

Postcode:

Registered Charity no. (if applicable)

Club Tel No:

Club Email:

Club Website:

Please list any social media sites on which the club interacts with members + supporters:

### Brief Description of your Organisation

#### CHAIRPERSON:

Address:

Postcode:

Email Address:

Tel No:

Mobile:

#### TREASURER:

Address:

Postcode:

Email Address:

Tel No:

Mobile:

#### CLUB LEADER:

Address:

Postcode:

Email Address:

Tel No:

Mobile:

#### CLUB SECRETARY:

Address:

Postcode:

Email Address:

Tel No:

Mobile:

#### Of the people listed above...

Please name one person to be the liaison with our team on all points, including receiving newsletters, activity flyers, funding information, making visit appointments, dealing with volunteers etc.

Please name one person to be listed on our website as the contact for outside agencies (this could be the same person)

Please name one person to be the contact for Safeguarding and DBS

**CLUB MEMBERSHIP**

**STAFF**

Age Range	Male	Female	Total		Male	Female
7 to 10				Full Time Paid		
11 to 13				Part Time Paid		
14 to 16				Voluntary		
17 to 19				Management		
19 to 25						
Total						

**DBS (previously CRB) CHECKS**

Confirm that the club conducts background checks into staff and volunteers working with young people and where necessary requires them to gain an enhanced DBS.	Yes / No
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**OPENING HOURS & ACTIVITIES PROVIDED**

MON	
TUES	
WEDS	
THURS	
FRI	
SAT	
SUN	

**TYPE OF CLUB** (please tick box)

**CLUB MANAGEMENT**

Club for Boys Only		Is your club governed by Constitution, Memorandum or Articles? If <b>'Yes'</b> please indicate which:
Club for Girls Only		
Youth Club		If <b>'No'</b> what governing document is used?
Boys Club with mixed provision		
Boxing Club		Are the club premises owned, rented, or hired by the club?
Football Club		
Other Single activity Club		
Other Category not covered above, please detail:		

Please list any other youth/sports organisations to which the Club is affiliated:	<b>INSURANCE:</b> You must have Public and Employer Liability Insurance of at <u>least £5,000,000</u> for your activities: Name of Insurer: Date Premium Paid: Insurance Cover: £
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**AFFILIATION FEE**

**Minimum £45** (34 male members)  
then **add 60p** for each further male member up to a  
**Maximum £85** (100 male members)  
– over 100 members incur no extra fee.

**Fee Due £.....**

Payable to **'Essex Boys & Girls Clubs'** by cheque **or**  
**BACS to CAF Bank Ltd.,** Sort Code **40 52 40,** Account **00015408**  
(Please write club name on cheque or include Club Name with payment via BACS)

Do you provide opportunities for Club Members to participate in the running of the club?  
**Yes / No**  
(please specify type e.g.: Youth Committee)

**CLUB DECLARATION** I confirm that the information above is correct to the best of my knowledge.

Signed..... NAME..... DATE.....  
Position held in Club.....

**For Official Use Only**

Date received ..... Payment Received £..... Method **Cash / Cheque / BACS**  
I confirm that this club meets the conditions of Affiliation and the EBGC Executive Committee recommends the granting of ASSOCIATE / FULL membership  
Signature of Authorized Officer.....NAME.....Date.....

Essex Boys and Girls Clubs complies with its obligations under the GDPR by keeping personal data up to date; by storing and destroying it securely; by not collecting or retaining excessive amounts of data; by protecting personal data from loss, misuse, unauthorised access and disclosure and by ensuring that appropriate technical measures are in place to protect personal data.